



1500cms.com Software Instructions

Primary Use:

Use to fill, save, and print the standard HCFA claim form.

Features:

Templates include features to save and edit 1500cms.com templates with Adobe Reader. Templates available: Printing on Blank paper or Printing on Pre Filled Forms.

"Pre-filled form" will only print the data that is entered not the entire form, this will print on the standard HCFA claim form.

"Print on blank paper" template is programmed to print the entire form, this will print on blank paper (using a color printer) and does not require the HCFA paper form (both sides must be printed).

Warnings:

Templates are tested and work with Adobe Reader Version XI and DC, (users must have the current version) get the current version at <http://get.adobe.com/reader/>

If you are not using the latest version you will experience problems. The biggest problem clients face is having out of date software. Adobe updates also include very important security updates.

Do not open 1500cms.com templates in your web browser or "stock" PDF readers. Use Adobe Reader XI for best results.

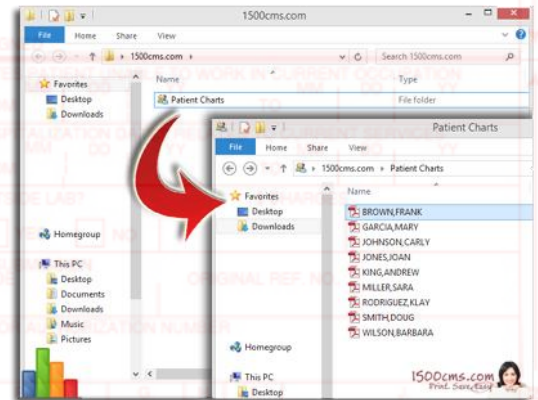
Instructions:

Instructions for Mac and Windows.

Templates are sent in "ZIP" format. Modern Operating systems include software to extract zip files. Contact info@1500cms.com with any questions.

1. Extract the download (or USB drive files) to the desktop (or desired location)
2. Open the User Agreement.
3. Open the "1500cms.com 02/12" using **Adobe Reader XI** <http://get.adobe.com/reader/>
4. Complete, and "Save As" each Patient as a new PDF.

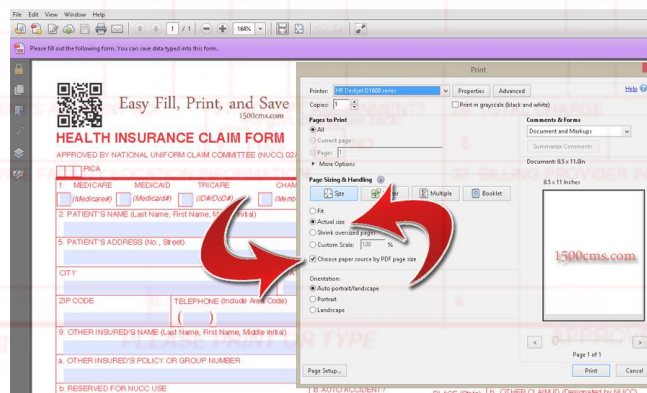
USB Drive users: Copy 1500cms.com folders to your hard drive, do not work off USB drive.



When printing select "Actual Size" (please review image below)

Important: "Choose paper source PDF page size" this option should be checked with some configuration. Please try both "unchecked" and "checked" to determine the best for your settings.

If your print screen does not look like the one below ↓↓↓ then you do not have the current version of Adobe Reader. You must download free at <http://get.adobe.com/reader/>



"WELL, THAT IS JUST SPOT-ON PERFECT. THANKS!"
-NANCY - APRIL 2015



1500cms.com TESTIMONIALS

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